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PLANNING MANUAL

MOBILE DENTAL MINISTRY

BAPTISTS ON MISSION

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"Just as the Son of Man did not come to be served, but to serve, and to give his life as a ransom for many."

Matthew 20:28

## HISTORY

### NORTH CAROLINA BAPTIST MEN MEDICAL/DENTAL BUS

1988 David Langford, NC Baptist Men Executive Director, presented the idea of purchasing a 40-foot diesel, turbo-driven vehicle to be used for a medical/dental evangelistic ministry in North Carolina to Dr. Charles Tabor, MD., Medical Missions Coordinator for Baptist Men.

1989 The Medical/Dental Bus arrived on November 1, 1989, just in time for its presentation to the Baptist State Convention's annual meeting in Greensboro. NC Baptist Health Care members and the Baptist Nursing Fellowship joined the Baptist Men's staff in hosting the "show-and-tell" at the Convention.

1990 John and Betty Sally volunteered to serve as the hosts for the bus. This meant they would drive the bus to requested locations, host the bus, and work as needed. They gave sacrificially between 1989 and 1992. Frank Starnes took over these duties and worked with the bus until 1998. Volunteers continue to provide driver and hosts duties.

2001 Arrival of new Medical/Dental Bus funded by NC Baptist Men and the Baptist State Convention of North Carolina.

2004 April Joanne Honeycutt was hired as the first full time medical/dental bus coordinator.

2010 The Executive Committee of North Carolina Baptist Men vote to purchase a new mobile dental unit to replace the 1989 Bluebird Bus. The original Bluebird Bus was moved to the Truett Association in Marble NC to be set up on a permanent foundation to serve the western area of the state.

2011 NC Baptist Men received their third mobile dental unit, an international truck chassis customized by Lifeline Mobile of Ohio. This unit is equipped with two exam rooms and a patient waiting area that slides out to provide additional space. Digital x-rays and fiber optics are only two of the upgrades to this dental unit.

2018 Baptists on Mission purchased a new Dental truck complete with a Panorex x-ray unit. This new imaging can help detect oral abnormalities and oral cancers sooner. Julie Dolinger was hired as the new Dental Ministry Coordinator. The remaining Bluebird Bus was moved to Truett Association in Marble NC to replace the 1989 original unit.

2020 Limited number of clinics due to COVID outbreak. 2021 Julie Dolinger moved to the NC Baptist Convention accounting department and Krissy Watson was hired as the new Dental Ministry Coordinator.



At Baptists on Mission our vision is "Every Christian sharing God's love with hurting people through word and deed". There are 19 ministries of Baptists on Mission. We believe that all Christians are called, gifted and sent. Our desire is to help churches involve their members in missions and ministry in Jesus' name.

Baptists on Mission offers the use of the mobile dental units to Baptist and non-- Baptist churches and service organizations within North Carolina who wish to reach out to people in need. Our mission is to provide compassionate care to people without dental insurance, the impoverished, migratory farm workers, fair workers, the homeless, and many more.

The dental ministry offers churches the opportunity to participate in local missions and to reach out to your surrounding community. Meeting a physical need in people is often the key to meeting spiritual needs and sharing the love of Jesus.







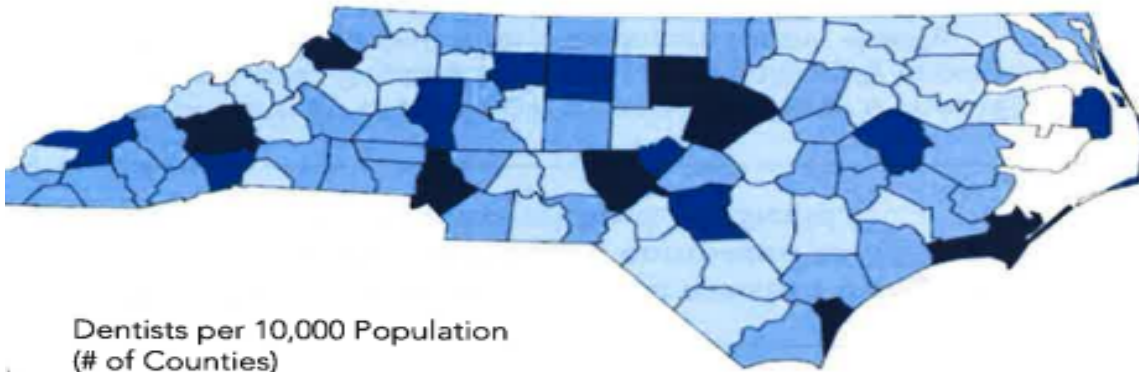
### THE NEED FOR DENTAL CARE

Many people in our state lack dental care and there are few resources available to meet their needs. There are few dental clinics that provide indigent services, and government dental assistance programs are only provided to children and the disabled. Medicare, the health insurance for senior citizens, does not pay for dental care. Therefore, there are large numbers of working adults, seniors and immigrants that do not have access to dental care.

Locate your county below to see the Dentist-to-Population Ratio.

- North Carolina dentists are heavily concentrated in one-fifth of the state's counties – primarily suburban and urban areas;<sup>50</sup>
- Dentist participation in Medicaid and NC Health Choice programs is low.<sup>8,43</sup>

**NC Ranked 47th Nationally  
Dentist-to-Population Ratio.<sup>49</sup>**



**There are 3 NC counties with no dentist.<sup>49</sup>**

\*information obtained from NC Oral Health Collaborative 2021

### Considerations Before Planning Your Clinic

#### **Population and geographic area to be served by your clinic**

- Determine who you are serving prior to your clinic
- Realistically you should be able to treat about 20 patients in an 8 hour triage clinic. That's not a lot of people-consider scheduling a clinic twice a year.

## **Triage versus Completion Service Model**

- Before hosting a clinic, you need to decide what type of service model you want to provide at your clinics-Triage v Completion. We recommend a triage model; however, this decision needs to be made based on your population and with the input of the dentists you recruit.
- **TRIAGE-** is defined as treating the most urgent dental needs of each patient at a given clinic. This means that only one or two procedures will be done on each patient. This allows patients to be scheduled with the dentist every 45 minutes and allows you to see more patients at a given clinic. We recommend this method as more people can receive care for their most serious issues.
- **COMPLETION-** This means you would attempt to complete as much of the dental treatment plan as possible on each patient at a given clinic. This means you will need to allow several hours per patient appointment and that you would see very few patients per clinic.
- Whatever your decision, be sure that your dentists are aware of the plan and the period they are working with for each patient appointment.

## **Types of Services to be offered at your Clinic**

- The mobile units are equipped to perform Simple Extractions, Fillings-Composite and Amalgam, and cleanings if you have recruited a hygienist (they clean teeth).
- The types of procedures that are provided need to be discussed with your dental professionals
- It is important to remember that not all dentists are comfortable performing all types of procedures. Many dentists love performing extractions while others do not. Have a conversation with them prior to your clinic about their level of comfort with procedures. Ask if they are comfortable treating children.
- Recruit a dental assistant for each dentist
- Patient needs will vary but we treat mostly patients who need extractions

## **Services NOT Offered at your Clinic**

- No Nitrous Oxide or Laughing Gas
- No Root Canals
- No Dentures or Bridge work
- No Crowns

## Think and Plan Ahead

### PRAY

- Cover your clinic in prayer now and everyday leading up to the date. The effectiveness and success of your dental clinic will need your prayers and your planning. Take into consideration the availability of dental professionals whom you will be enlisting to volunteer their services.



### Deposit and Reservation Agreement

- A deposit of \$200 per **DAY** is required to reserve a date for your clinic. At the end of your clinic we will subtract the following:
  - **.65/mile round trip from Cary**
  - **\$5/hr generator use**
  - **\$8/patient seen by the dentists**
  - **\$8/patient seen by the hygienists**

**Any remaining overages will be invoiced. There are no refunds for clinics totaling under \$200 per day.**

The Dental Ministry Budget of Baptists on Mission provides all the necessary supplies, repairs on the unit and the replacement and upgrading of the equipment as needed. Your deposit and fees help to offset some of these costs.

- The reservation form (likely already emailed to you) along with your deposit, is due 90 days prior to your clinic date. Once your deposit is received, your date is secured. If another church is interested in your date and your deposit has not been received, you will be notified first to see if you still plan to reserve the unit.

### Cancellation

- Please ensure that you are prepared to host a dental clinic before you commit to a date and pay your deposit. If you cancel your clinic less than 8 weeks before your scheduled date, a refund **WILL NOT** be issued. If you would like to reschedule your clinic in the same calendar year and a date is available, you may move your clinic and deposit **ONCE**. If you cancel your rescheduled clinic, you **WILL NOT** be issued a refund.

## **PLANNING YOUR CLINIC**

### **1. The Planning Committee**

This committee should begin meeting six months prior to hosting your first clinic. This is a working committee. Suggested committee members are (this is only an example, you may include others on your committee):

- Project Director
- Assistant Director
- Volunteer Coordinator
- Patient Coordinator

### **Role of Each Committee Member:**

#### **Project Director**

- Provides general supervision to the project
- Leads the committee to assure commitment and response of dentists, dental assistants and dental hygienists
- Ensures that necessary forms are completed by dental professionals
- Serves as the liaison between the committee and Baptists on Mission
- Assumes responsibility for the completion of all forms that are required by Baptists on Mission
- Leads in an evaluation at the end of the clinic

#### **Assistant Director**

- Helps the director as needed
- Assists in the coordination of the work of the committee
- Keep meeting minutes if required
- Sends email reminders about meetings and tasks

#### **Volunteer Coordinator**

- Assumes responsibility for the recruiting of dental professionals and lay workers to serve at the clinic. You will need someone to take vital signs on your patients. This can be a nursing assistant, LPN, RN, EMT, Med Techs etc.
- Contacts dental offices to ask for volunteers via phone, in person, email or mailings
- Obtains completed protocol forms from dentists and forwards to Project Director
- Coordinates the schedules and responsibilities for all volunteers
- Recruit someone to provide activities for any children who are waiting

#### **Patient Coordinator**

- Creates patient appointment list for clinic including waiting list
- Responsible for patient paperwork
- Calls patients to ask screening questions and confirm appointments
- Serves as the liaison between patients and the clinic



## 2. Scheduling the Unit

It is very important that you schedule the unit on your calendar at a time when volunteers will be available. Volunteer dental professionals are more likely to be available in the evenings, on Fridays and Saturdays. The request to reserve the unit should be made through the Baptists on Mission Dental Ministry Coordinator. Request should be made 9 months to one year in advance. Contact Krissy Watson at 984-220-1507 or 1-800-395-5102 ext. 5603 and [kwatson@ncbaptist.org](mailto:kwatson@ncbaptist.org)

## 3. Costs

The Dental Ministry budget of Baptists on Mission provides all the necessary supplies, repair on the units and the replacement and continual upgrade of the equipment as needed. The organization using the unit will be asked to offset some of these cost in the following way:

- \$200 per day deposit from which the following cost are deducted
- .65/mile roundtrip from Cary
- \$5/hr for generator, consider installing the necessary outlet to power the unit with to save on this cost. See plug information
- \$8/per patient seeing the dentist
- \$8/per patient seeing the hygienist

You are required to pay your deposit 90 days prior to your clinic date. There are no refunds given if your clinic charges are less than the \$200 per day reservation deposit.

- If your clinic is more than one hour from the Cary office, you are responsible to lodging, meals, and transportation of the truck driver and host. Please make your hotel reservations comparable to Holiday Inn Express.
- The project coordinator should assign a committee member to be the contact for the driver. If your clinic is within one hour of Cary, the driver will bring the unit one hour prior to your clinic start time to set up. They also need one hour at the end of clinic to clean and close up before driving back to Cary.

## 4. Basic Supplies

- Most of the necessary supplies and instruments for simple extractions, fillings and cleanings are provide on the units. Sealants and Fluoride are also available.
- Any specialty items the dental volunteers need should be brought with them.
- All PPE is provided for volunteers on the unit.
- **Dentists should bring their own prescription pad.** There are no medications on the unit. Please have a list of local pharmacies that prescriptions can be called in to if needed or bring your own Rx pad to write prescriptions on site.
- Digital x-rays are available on both units. One unit has Panorex capability.

- Blood pressure cuffs, stethoscopes, thermometers and emergency equipment are provided on both units. Each unit has an AED and Oxygen, and Epipen for emergencies.
- Each unit has ONE set of portable equipment that can be set up inside your facility for the hygienist to clean teeth. This set up includes: hygienist stool, patient chair, light, and portable suction. Electricity is required to power the suction and light.

## 5. Location and Set Up Requirements

- The location for the project should be based on patient need. Your clinic is an outreach opportunity for your church. Consider how patients will get to your clinic. The following are possibilities of places to serve: homeless shelters, migrant camps, senior adult complexes, pregnancy care centers, low-income communities, refugee populations etc.
- If water and power hook ups are not available, the units carry their own water supply and generator. Please see the Plug Page if you are interested in installing an outlet to save on the cost of using the generator.
- The set up location must be level. The unit is equipped with a leveling system to increase stability while work is being performed.
- The truck length is 40 feet. You will need 60 feet in order for the unit to pull in and out. We will not set up on streets unless the street is closed to traffic. The width of the unit is 17 feet when the rooms are open and extended.
- You will need to allow for the height of the unit. They stand 13.6 feet tall. Keep this in mind if there are over passes or low hanging trees in the area you wish to set up.
- If we are setting up anywhere other than your church, permission is needed from the landowner.
- Auxiliary Facilities are needed to supplement the unit. The following additional facilities will be needed at the location of your clinic:
  - Bathrooms
  - Room with electrical outlet for portable hygiene equipment
  - Registration and waiting area.
- There are no handicap ramp/entrances to the units. Patients will need to be able access 5 steps to enter and exit the unit.
- You will not need to advertise your clinic. Please make appointments for your clinic. Appointments insure that patients will be seen. Walk in clinics may leave some patients not being seen as the need for free dental care is tremendous.

\*Please see next page for inside and outside images of the units and portable hygienist equipment\*



## 6. Volunteers

- **Dental Professionals**-Your clinic hours are based on when they can serve
  - For each four hour shift, you will need:
  - Two Dentists
  - Two Dental ASSISTANTS to work with the dentists
  - One or Two Hygienist for cleanings
  - Ask them to arrive 15 minutes early
  - See sample dental professional schedule in forms section
- **Registration Area**
  - Two to Three volunteers
  - Someone to check patients in and help them complete their patient history form if needed
  - Translators if needed
  - Direct them to the area to have their vital signs taken
- **Vital Signs**
  - One to Two volunteers to take blood pressures
  - These can be nursing assistants, nursing students, LPN's, RN's, EMT's, Med. Techs, anyone comfortable taking accurate vitals
- **Kitchen Area**
  - Consider serving light breakfast and lunch to your volunteers
  - Water will be appreciated during the day
- **Prayer/Pastor/Counselors**
  - Have someone available to pray with patients and to share the gospel at the leading of the Holy Spirit
  - Invite patients to your church
  - Prayer forms available to record your encounter
- **Check Out**
  - One to Two volunteers to hand out hygiene kits to patients
  - Any other items for giveaway that you may have
  - One more opportunity to ask about prayer needs
  - One more opportunity to invite them to church

### Recruitment of Dental Volunteers

- Dental personnel should be recruited 3-6 months prior to your clinic date
- Volunteers are more likely to be available in the evenings and on Friday and Saturday
- Find out what procedures the dentists are willing or not willing to do
- Schedule them in 4 hour shifts-or all day if they are willing
- Encourage the dentists to bring their own assistant. If they do not, you will need to recruit one for each dentist. Assistants help the dentists, Hygienists clean teeth.
- Recruit one to two Hygienists for cleanings

- Dentists must be licensed in NC. They must provide their medical liability insurance name and number prior to the clinic.
- Dentists will be asked to sign a protocol form stating they understand what services may be performed. This form is to be returned to Krissy at the Baptists on Mission office prior to the clinic.
- **Dentists must bring their own prescription pad**
- Don't forget to ask your own dentist to serve at your clinic
- Request Dental Ministry brochures from the Baptists on Mission office to share with local dentist

## 7. Hygiene Kits

- Another way to involve other groups in your church is to ask them to prepare hygiene kits for patients that are seen at your clinic
- Kits may include:
  - Toothbrush
  - Toothpaste
  - Floss
  - Soap
  - Wash cloth
  - Gospel Tract
  - Information about your church
- If you are not able to provide these, please ask Krissy at the Baptists on Mission office, if there are any available to send with the truck. Often we have been blessed with items to share with your clinic.

## 8. Patient Records

- You may keep the yellow copy of your patient's dental visit once the clinic is over for your record or to send to a referring dentist.
- Baptist on Mission scans, secures and keeps all dental records for 10 years. (NC State Board of Examiners – Dental records must be kept for 10 years).
- X-rays can be emailed to another dentist's office once the unit returns to Cary, if requested by the patient.

## 9. Insurance and Liability

- Collision and liability insurance is carried by Baptists on Mission because the clinic is a mobile unit.
- Our insurance does not cover malpractice for the professional volunteers on the mobile unit. They work under their own medical liability insurance.
- Dentists are responsible for overseeing the work of the assistants and hygienists.

**\*\*The NC State Board of Dental Examiners has granted approval to Baptists on Mission Mobile dental ministry for hygienists to work inside the church or other building\*\***



## **Exposure Control Plan Summary**

Infection control is a priority consideration in a medical or dental practice. The prevention of cross contamination and transmission of infection to all persons, whether they are patients, dentist professionals, healthcare professionals, or any lay volunteers is the responsibility of a professional personnel. A fundamental principle of an effective control program is to exercise care, precaution, and effective control techniques that can keep infectious microbes within manageable limits of the body's normal resistance to disease. To achieve this goal, the following policies and procedures have been adopted:

1. Due to the nature of their professional activities, healthcare professionals are at risk for occupational related exposure.
2. Potentially infectious materials normally encountered by healthcare personnel include blood and saliva.
3. Occupational exposure can potentially occur in any examination or treatment related appointments.
4. Universal Precautions should be used at all times when there is the potential for contact with blood or other body fluids. Specifically, the following procedures should be observed:
  - a. Provider of patient care are required to wear clean garments. Garments soiled with blood must be changed prior to an encounter with another patient. Disposable gowns are provided on the unit.
  - b. Disposable gloves must be worn while performing and/or assisting in all intra-oral as well as medical procedures or handling any equipment, instruments or other items contaminated by blood, saliva, or other body fluids.
  - c. Gloves must be changed and discarded between patients
  - d. Hands must be thoroughly washed with soap immediately before donning gloves and after removal. In addition, hands and other skin surfaces must be thoroughly washed with soap whenever contact with blood or other potentially infectious materials have occurred. If mucous membranes are contaminated, they should be flushed using the eye wash stations on each unit.
  - e. If a provider should be exposed by way of a needle stick, please inform the driver/hosts of the mobile unit immediately. An incident form should be completed and can be located in this manual or on the mobile unit.
  - f. Sharps should be removed by the dental professionals and placed in the sharps container in each room. These containers should be upright and not overfilled.
  - g. Disposable masks and protective eyewear must be worn when performing and/or assisting with any clinical procedure involving the generation of aerosols and/or the splatter of blood, saliva, or other body fluids.
  - h. All procedures involving blood or other potentially infectious materials should be performed in a manner as to minimize splashing, spraying, spattering, and the generation of droplets of these substances. Dry Shield mouthpieces have been added to each unit to assist with minimization of this.
  - i. Equipment which may become contaminated with blood or other potentially infectious materials should be decontaminated as necessary.
  - j. Dental hand pieces must be sterilized by autoclave between patients.

- k. Eating, drinking, smoking, vaping, applying of cosmetics, handling of contact lenses are prohibited in work areas where there is a reasonable likelihood of occupational exposure.
- l. Do not store food and drink on shelves, in cabinets, on countertops or benches where blood or other potentially infectious materials are present. Bottled water or soda with lids are permitted away from the work/treatment area.

## **Needle Stick Procedures**

1. Cleanse the area with soap, water and antibacterial cleaner.
2. Inform the patient and dentist that a needle stick has occurred.
3. Ask the patient about any diseases they may have (HIV, Hepatitis)
4. The person who has incurred the need stick should have blood work (Needle Stick Panel) performed as soon as possible and another in 6 months.
5. Write up an incident report-available from the clinic host
6. Advise the dental ministry coordinator of the incident.

\*\*The Baptists on Mission Dental Policy only requires the person who has sustained the needle stick to have the lab work\*\*

### **Time Line for Dental Clinic**

Phase One ....

6 months before Clinic Date



- Pray for guidance and targeted population of outreach
- Read planning manual and procedures
- Return Request for Dental Unit form with Deposit
- Planning Committee is formed: Project Director, Assistant Director, Volunteer Coordinator, and Patient Coordinator
- Begin the process of enlisting dentists, assistants, hygienists, volunteers and other personnel.

Phase Two ....

3 months before Clinic Date



- Ask ministries within the church to prepare Hygiene kits
- Committee meeting to decide food/snacks, childcare, counseling, etc.
- Continue to enlist dentists, assistants, hygienists, volunteers and other personnel.

Phase Three ....

2 months before Clinic Date



- Begin to publicize the dental clinic within the community
- Patient coordinator will receive phone calls and make appointments
- Enlist any further needed volunteers for childcare, triage, counseling, etc.
- If you do not have the appropriate amount of dental volunteers to run the clinic, CNACEL at least 8 weeks out so you don't forfeit the deposit.

Phase Four ....

1 month before Clinic Date



- Have Dentists complete Dental Protocol form with dental license number and liability insurance information
- Patient coordinator will continue to receive phone calls and make appointments
- Finalize any planning and volunteers needed
- Send reminders to volunteers
- Determine parking area for dental unit
- Confirm time of clinic, any lodging information for the driver (if more than an hour from Cary) and who the contact person will be for the driver to Dental Ministry Coordinator ~ [kwatson@ncbaptist.org](mailto:kwatson@ncbaptist.org)

Phase Five ....

2 weeks before Clinic Date



- Confirm dental appointments
- Confirm dental volunteers
- Make sure Hygiene kits are ready for distribution
- Make any last minute preparations are taken care of
- Talk to driver by phone
- Continue to pray for the overall clinic as a whole. That the Gospel will be shared as well as dental needs met.

Phase Six ....

Completed 3 week post Clinic Date



- Follow up on patients (make a relationship with them)
- Send thank you letters to volunteers
- Complete and send Clinic Evaluation for to Krissy @ Baptist on Mission
- Start planning and securing a date for your next Dental Clinic

# FORMS



All dentists volunteering on the dental unit need to read and sign this Protocol.

## **DENTIST PROTOCOL**

### **FOR WORKING ON NC BAPTISTS MOBILE DENTAL UNITS**

First, thank you for serving! Many people's physical and spiritual needs are addressed in the name of Jesus and to His glory through this Christian ministry. The volunteer services of dental professionals is needed and appreciated. We request sensitivity and respect for our Christian witness while working aboard the mobile units. We understand there will be circumstances that aren't covered by the guidelines below, and there will be situations in which you need to use your judgment. Remember that the main constraint on treatment is lack of the ability to follow up. Think of it as a "dental urgent care" setting where the clinic is here one day and gone the next! **The standard of care is the same on the mobile dental units as it is in your office.**

1.     **Blood Pressure:** As a general guideline, if the patient's blood pressure is greater than 170/100, the patient should not have treatment involving anesthetic or surgery. Instruct the patient to seek medical attention at the nearest public health facility within 14 days.
2.     **Fully inform the patient of their options:** Just like your office, if the patient has several options for treatment, inform them. An example would be to inform them regarding endodontic therapy vs. extraction, fill vs. crown, etc. Just because the service is not available on the bus, it should be documented they were given options and document on patient encounter form (chart). A copy of the patient record is kept in the office of NC Baptist Men and with the sponsoring church/organization.
3.     **Primary services available on Baptist bus:** Extractions, amalgam and composite restorations, sedative fillings, prophies, non-surgical periodontal therapy. Please do not perform gross pulpal debridement or begin a root canal because of the inability to follow up on treatment. Scaling and Root Planing is acceptable as long as full disclosure regarding the need to continue care is explained to the patient and documented.
4.     **Document large fillings as "temporary" in the chart:** There will be many times where a crown is indicated, but is not a treatment that is available on the bus. It is acceptable to perform a large restoration as long as the patient is informed of their need to have a full coverage restoration and it is documented in the chart. Proper verbage would be for the patient to consider the large restoration a "temporization" of the tooth until definitive treatment can be obtained.
5.     **Limit number of extractions performed per patient:** Because of the inability to follow up if there are complications, please limit the number of extractions performed to no more than 4 teeth. Due to time constraints, multiple extractions should be limited to one quadrant. Doing a full mouth extraction with no provision to perform a post-op examination is considered outside the standard of care.
6.     **Avoid extraction of bony impacted third molars:** The reason is obvious, lack of follow up or post op care. While surgical extractions often occur, they should only be performed if unavoidable and not planned.



7. **Treat medically compromised patients only if you consider the risk of an adverse event to be manageable with the available emergency kit/supplies and/or extremely unlikely to occur.** Injury or death to a patient being treated on the dental bus would do serious damage to the bus ministry (of course the patient's health is the chief concern, but the broader mission should be considered before taking unnecessary risks to take care of one patient). Remember, you are often working with volunteers that you haven't trained with for a medical emergency like you have in your own practice, so you should be very conservative in choosing to treat patients that are severely compromised medically. Have patients sign the provided consent forms for surgery, prior to performing extractions.

8. **Prescription Drugs:** If the patient is on an anticoagulant, be sure they have followed dentistry practice standards for refraining from using those drugs prior to dental treatment. Check the medical histories for any physical conditions requiring an antibiotic regimen 1 hour before dental procedure. Regarding heart problems/surgery, if they have had heart surgery or a heart attack in the past 6 months they should not be treated on the bus due to risk of complications (inflammation). You may prescribe pain medication following the dental procedure. However, please exercise caution in prescribing narcotics. If you feel narcotics are justified, it is your judgment. There are no medications provided by NC Baptist Men on the mobile dental units.

9. If you agree to follow the patient at your private practice, you have accepted that patient as a patient of record of your practice. Once the dental ministry sponsored event is complete, there is no expectation by the patient of continued care, and if the doctor continues care in his private practice, the relationship between doctor/patient is totally detached from the dental bus setting. If the doctor continues a doctor/patient relationship with a patient they meet or treat while serving on the dental bus, they assume all risks/responsibilities associated with treating that patient. A copy of the patient chart can be obtained from the office of NC Baptists on Mission. 1-800-395-5102 ext 5603

10. **Liability/Malpractice Insurance:** The Baptist State Convention of NC does not have liability insurance for dental services such as extractions and other dental surgery. The dentist should have malpractice liability insurance that will cover treatment performed outside of their normal practice activities to include the volunteer dentistry being performed for the NC Baptists dental ministry.

I understand the above guidelines and agree to comply with them to the best of my ability.

Print Name \_\_\_\_\_

Signature \_\_\_\_\_

Dental License Number \_\_\_\_\_ Date: \_\_\_\_\_

Name of Liability Insurance

\_\_\_\_\_

FAX TO: 919-460-6329 or EMAIL TO: kwatson@ncbaptist.org



**This is the receptacle you need to have in order to use shore power  
at your clinic.**

**The truck operates quieter with this and saves you the per hour fee.**

**NEMA#14-50**

## Prayer Counselor Form

Patient/Guest First Name \_\_\_\_\_

Welcome or thank the patient for coming to your clinic.

Ask them about any needs or concerns and how you can pray for them:

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Pray with them.

**Continue as the Lord leads you.**

Are they a Christian? ☐ yes ☐ no Do they attend a church? ☐ yes ☐ no

Name of Church \_\_\_\_\_

**Invite them to your church if they do not have a home church.**

Ask them if you can follow up with them in a few days to see how they are feeling from the dental appointment.

☐ no ☐ yes, if yes obtain information below:

First and Last

Name \_\_\_\_\_

Best contact method: ☐ phone \_\_\_\_\_ ☐ email

\_\_\_\_\_

Address if they will share it

\_\_\_\_\_

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Counselor Notes

Did this person make a profession of faith today? ☐ yes ☐ no

Did this person rededicate their life to Christ today? ☐ yes ☐ no

Notes:

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**\*\*Keep this form for follow up, prayer and outreach opportunities\*\***

# **Incident Report**

Use this form to report any injuries to persons or property during the medical/dental clinic.

**Call Krissy Watson, Mobile Dental Ministry Coordinator, to report the injury/accident.**  
**1-800-395-5102 ext 5603 cell: 984-220-1507**

Date of incident: \_\_\_\_\_ Mobile Unit # \_\_\_\_\_

Location of unit at time of incident: \_\_\_\_\_

Name/s of injured persons or equipment and phone numbers:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Type of injury/accident \_\_\_\_\_

Please give an explanation and details of the incident: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Signature of Driver/Hostess

\_\_\_\_\_  
Signature of Involved Party

## **Dental Ministry Contact:**

Krissy Watson ~ Dental Ministry Coordinator

205 convention Dr. Cary, NC 27512

919-459-5603

[kwatson@ncbaptist.org](mailto:kwatson@ncbaptist.org)

